

Information received by the board and committees

The Board will be supplied in a timely manner with information in a form and of a quality appropriate to enable it to discharge its duties.

All Directors will receive induction on joining the Board and will regularly update and refresh their skills and knowledge.

The Board will be supplied information no later than four working days before each Board meeting by the management. This information will contain as a minimum:

- Agenda
- Minutes from previous meeting
- Key Performance Indicator (KPI) update
- Investment / developments update
- Operations, Health, Safety and Environment Report
- Finance Report
- Shareholder/Governance Report

Committees will receive from the management, no later than four working days before each Committee meeting, as a minimum:

- Agenda
- Minutes from previous meeting